**Application Process: Co-opted Trustee, Alzheimer Scotland**

Thank you for your interest in joining as a Co-optee to the Board of Trustees of Alzheimer Scotland and in becoming part of a national Charity that aims to prevent, care and cure dementia, and ultimately make sure nobody faces dementia alone. We offer this exciting opportunity to join, initially as an observer and thereafter as a Co-opted Trustee to our Board, with a view to becoming a full Board Director later in 2024.

Our recruitment process is designed to be open and straightforward, to provide you with the opportunity to fully present your diverse personal, lived experience **or** professional talents which make you a stand-out candidate for this unique and rewarding role.

To assist you with your application, you will find all the relevant documents relating to the role on our website for downloading and reviewing as follows:

1. Copy of advert
2. Our Vision, Aims & Mission Statement
3. Links to short videos from some of our existing Trustees
4. Trustee’s Role Description
5. ‘FAQ’ document
6. Equality, Diversity & Inclusion Monitoring Form

Further information on our work and impact can also be found across our website.

**To apply**, you are asked to submit a Supporting Statement which should run to **no more than 2 sides of A4 (using Font Size 12)** and forward this to our Company Secretary, Julie Drummond, [jdrummond@alzscot.org](mailto:jdrummond@alzscot.org) . Your statement should enable us to understand your unique skills and experience (lived and/ or professional) and personal qualities that make you a compelling candidate for the role. Therefore, your statement should directly address the following 3 key questions:

1. Why you believe you are you particularly suitable for this role - describe how your personal or professional skills, knowledge, experience, and attributes would make you a suitable candidate to, ultimately, join the Board of the Charity;
2. Specifically, what is your motivation for applying; and
3. What do you hope to gain from being part of the Board?

**Please also ensure you include your name, home address, email address and contact telephone number at the top of your Supporting Statement.**

Your Supporting Statement should be completed and returned to us, along with the completed Equality, Diversity & Inclusion Monitoring Form (if you so wish), by **noon on Monday 22 January 2024**. Please note that we would be unable to accept any applications received after this date.

We very much look forward to receiving your application.

K**enny Nicholson, Executive Lead – People, Wellbeing & Facilities**