

Application to join as a Co-opted Trustee of Alzheimer Scotland:

‘FAQs’

- **Is there digital equipment provided to allow me to view papers and join meetings online?**

Yes – fully accessible equipment is available, and the papers can be provided in various formats including electronic mailing.

- **Are travel expenses paid?**

Yes – all travel expenses are reimbursed to and from any meetings attended as part of this role, along with reimbursement of any other reasonable expenses incurred.

- **Is there a remuneration payment?**

No, we rely on the goodwill and personal time commitment of our Trustees as voluntary Board members.

- **Is there training provided?**

Yes, a full induction programme is offered, along with continuous development on specific topics and a ‘Buddy’ Trustee will be on hand to offer help, support and mentoring of new Trustees.

- **When do the meetings take place?**

Usually, Board meetings take place on the last Friday of every month, 1pm to 4pm in Glasgow or digitally via MS Teams. Ten meetings are scheduled throughout the year. There are no separate or additional sub-committee or sub-group meetings scheduled and all business is conducted through Board meetings.

- **Is the venue for Board meetings accessible?**

Yes, our office in Glasgow is fully accessible with street level entry and an internal lift is available. Aids and adaptations are available including a loop hearing system and can be discussed on an individual basis. A car park with dedicated spaces to book in advance is available.

- **Can I join the Board as a Co-opted Trustee if I am in full-time employment?**

Yes, applications are welcomed from those in full time or part-time employment or people who are not in paid employment roles. If you are employed, it is a good idea to discuss your interest with your employer as early as possible. Most employers are supportive as you will gain valuable experience and skills if you are appointed, although it is best to check with your employer.

- **What is Alzheimer Scotland's approach to diversity and inclusion?**

Alzheimer Scotland is committed to building a diverse, inclusive, and representative Charity. We strongly encourage, and will fully support, applicants from a broad and diverse range of backgrounds and experience to join our Board. Our aim is to be truly representative and reflective of all sections of society and for each Trustee to bring their unique experience and contributions to the table. We value, respect, and encourage individuality and the vital role this plays to effective, diverse, and progressive governance, and we are committed to removing any barriers, wherever possible, to enable and encourage diverse and inclusive participation.

- **Where can I find out more about the work of Alzheimer Scotland?**

You can find out more about our work on our website at <https://www.alzscot.org/>